



**GUJARAT NATIONAL LAW UNIVERSITY,
GANDHINAGAR**

Atalika Avenue, Knowledge Corridor, Koba, Gandhinagar

Tender Notice- 01/2012

**INVITATION OF BIDS FOR WHITE/BLACK FILM TO BE APPLIED ON THE
GLASS FOR OFFICES OF GUJARAT NATIONAL LAW UNIVERSITY (GNLU)**

On behalf of *Gujarat National Law University, Gandhinagar, Gujarat* invites sealed tenders in two bid system from the reputed agencies in the field of "FILMS" for offices of GUJARAT NATIONAL LAW UNIVERSITY (GNLU).

- 1) Estimated value of work : Rs. 2,50,000/- only
- 2) Time of completion : One week from the date of award
- 3) Cost of bid document is Rs. 1,000/- either in cash or in the form of DD in favour of "*Gujarat National Law University*", payable at *Ahmedabad*. Tender document can be downloaded from the University website www.gnlu.ac.in/tender
- 4) Last date of tender submission of tender - **24th January 2012, 1700 hrs**
- 5) Time of opening Tender (Technical and Price Bid) - **27th January 2012 at 10.00 hrs** at *Gujarat National Law University*(GNLU), Atalika Avenue, Knowledge Corridor, Gandhinagar, Gujarat.

INSTRUCTIONS TO BIDDERS

Please furnish required information and rates in two sealed envelopes kept in a single envelope in the following manner

1. Envelop no. 1 marked as Technical bid containing the following;

- a) EMD of Rs. 2,500/- (Two Thousand Five Hundred only) in the form of DD/ Bank draft drawn in favour of “*Gujarat National Law University*” payable at *Ahmedabad*.
- b) List of major similar works executed in the last two years along with the Name of clients their address & phone numbers.
- c) Copy of similar work orders executed.
- d) Registration Number of the agency should be written in the tender along with the PAN number and Service Tax Number.

2. Envelope no. 2 marked as Price bid containing the following;

Quoted price should be in total. Both the envelop no.1 & 2 to be kept in a single envelop marked as Envelop no. 3 which should be superscripted as “Tender for the work of Films for Offices of *Gujarat National Law University (GNLU)*,”

3. Last date of tender submission of tender – **24th January 2012, 1700 hrs.**
4. Time of opening Tender (Technical and Price Bid)–**27th January 2012 at 10.00 hrs** at *Gujarat National Law University, Atalika Avenue, Knowledge Corridor, Koba, Gandhinagar, Gujarat.*
5. GNLU reserves the right to accept/reject any or all tenders in full or part without assigning any reason therefore.
6. Tenderer shall sign each & every page of tender document along with their rubber stamp.
7. The EMD of unsuccessful bidders shall be refunded within two weeks after award of work to the successful bidder.
8. Rates shall be quoted in figures and words. In case of discrepancy rates in words shall prevail.
9. Competent authority of GNLU reserves the right to accept or reject lowest or any other tenders without assigning any reason.
10. Rates are firm and inclusive of cost of manpower, material, machinery, all taxes including service tax, duties, levies, Insurance etc. No escalation of whatsoever nature shall be payable.
11. These instructions shall form the part of tender document.

TERMS & CONDITIONS

1. Validity of Bids

The tender shall be valid for a period of three month from the due date of offer and the rates once submitted shall not be changed/ varied during the entire period of execution.

2. Security Deposit:

EMD of successful agency will be retained and will be converted in Security Deposit. Additional Rs. 25,000/- (Twenty Five Thousand only) in form of Demand Draft in the name of "*Gujarat National Law University*" payable at *Ahmedabad* shall have to be paid by the agency as Security Deposit before award of contract which is refunded after successful execution/completion of the contract.

3. Rates

The tenderer shall submit his firm rates strictly in total, offers submitted otherwise are liable for rejection. Rates shall be all written in the schedule both in figures and words. Rates quoted shall be inclusive of all taxes duties levies etc including service tax.

4. Billing and Payment:

After satisfying completion of work, bill shall be submitted in triplicate along with acknowledgment of the Authorized Officer (Consignee) on the reverse of the goods consignment Note to the *Registrar, Gujarat National Law University*. Payment shall be made by crossed cheque within 30 days if found in order after effecting recovery, if any, No advance shall be made on this account.

Actual size of truck shall be as per as per the requirement of GNLU.

5. Income Tax:

Tax deduction at source (TDS) for income tax as per law shall be made from the bills while releasing the payment

6. Arbitration:

All disputes or differences whatsoever arise any point of time during execution of the contract, shall be settled by the Director, GNLU and contractor as per provisions of the contract. However in the event of dispute cannot be settled mutually, such disputes shall be settled as per Arbitration and reconciliation Act, 1996 of the Govt. of India and its subsequent amendment.

7. Force Majure:

Any delays of failures of the performance of either party caused by Acts of God. Or the public enemy shall not constitute default hereunder or given rise to any claim for damages.

8 Jurisdiction:

The Contract shall be governed by and construed according to laws in force in India. The contractor hereby submits to the jurisdiction of courts situated at *Gandhinagar, Gujarat* for the purpose of actions and proceeding arising out of the contract and courts at *Gandhinagar, Gujarat* only will have the jurisdiction to hear and decide such action and proceedings.

9 Indemnity:

GNLU shall not be responsible for any claim, compensation that may arise due to damages/injuries pilferage to the contractor's employee(s) staff/laborers under any circumstances while an employee / laborers is engaged in the GNLU's duty under the contract.

10 In-charges/coordinator:

Registrar, GNLU shall be the in-charge for this contract.