



Gujarat National Law University  
Administrative Directive  
GNLU/AD/ODSW/103

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**Rules for Use of Microwave Oven in the Halls of Residence**

The Microwave Oven (“**the Microwave**”) in each of the Halls of Residence shall be used in strict compliance with the following rules:

1. Any student with a valid GNLU Student Identification Card is allowed to use the Microwave (“**the User**”).
2. Only item(s) meant for human consumption shall be heated in the Microwave (“**the Item**”).
3. Both vegetarian and non-vegetarian food Items may be heated in the Microwave.
4. All safety instructions that are prescribed on the Microwave shall be followed strictly.
5. Only microwave safe materials shall be used for heating the Items in the Microwave. Metal edged bowls, metal plates or cups, tin foil, metal twist ties, paper bags or any such items shall not be used in the Microwave. **Violation of this rule shall result in imposition of a penalty of Rs.1000 on the User.**
6. The Microwave shall not be operated when it is empty, or when the lid is open.
7. When in use, the Microwave shall not be left unattended by the User. **Violation of this rule shall result in imposition of a penalty of Rs.500 on the User.**
8. Any food Item that is left unattended in the Microwave may be thrown away by the Hostel Administration, without warning or notice to the User. No liability of any sort shall accrue on the Hostel Administration for throwing out any unattended food Item(s).
9. After use of the Microwave, the User shall ensure that the lid of the Microwave is shut, and that the power plug is switched off.
10. The User shall ensure that no solid or liquid food is spilled inside or on the Microwave. Any spillage shall be reported to the hostel warden for immediate cleaning.
11. The University, the wardens or any other staff of the Halls of Residence shall not be responsible or liable for:
  - i. any loss, decay or theft of any Item; or

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- ii. any liability arising from any untoward incident, including but not limited to electric shocks, arising out of the improper use of the Microwave.
12. The Hostel Administration and a class representative shall adjudicate upon all cases of damage(s) caused to the Microwave. Compensation for any damage caused by a User(s) shall be recovered as a fine from the User(s) causing such damage. For the purpose of this rule, the class representative shall be nominated by the Dean Students' Welfare.
13. Notwithstanding any individual action that may be prescribed for violation of a particular rule, non-compliance with any of the rules by a User(s) shall result in the following action(s) imposed by the Hostel Administration:
- i. Infraction #1: Fine of Rs.500/-
- ii. Infraction #2: Fine of Rs.1000/-
- iii. Any additional infractions: Bar on use of the Microwave for the remainder of the semester in which the infraction occurred.
14. The University, in the larger interest, may suspend the services and withdraw amenities upon recommendation by the Dean of Students' Welfare.
15. These rules are subject to amendment and changes from time to time.



  
Registrar  
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*Registrar*