



## **GUJARAT NATIONAL LAW UNIVERSITY**

### **Notification**

**Gujarat National Law University**

*Attalika Avenue, Knowledge Corridor, Koba, Gandhinagar*

**GUJARAT NATIONAL LAW UNIVERSITY (ACADEMIC,  
EXAMINATION, MOOTS, INTERNSHIP, HOSTEL AND  
RELATED MATTERS) REGULATIONS, 2015**

WHEREAS the Executive Council of the Gujarat National Law University has framed Gujarat National Law University Regulations, 2009;

AND WHEREAS the Academic Council of the Gujarat National Law University has recommended to make separate regulations for regulating academic, mooted, internship, examination and hostel matters of the Gujarat National Law University;

AND WHEREAS the Executive Council of the Gujarat National Law University has accepted the recommendations so made by the Academic Council;

AND WHEREAS the General Council of the Gujarat National Law University has approved the draft regulations submitted by the Executive Council;

NOW THEREFORE in exercise of powers conferred by Section 46 of the Gujarat National Law University Act, 2003, the Executive Council makes the following Regulations to provide for regulating academic, mooted, internship, examination and hostel matters of the Gujarat National Law University.

**REGULATION 1**  
**TITLE**

These Regulations shall be called Gujarat National Law University (Academic, Mooting, Internship, Examinations, Hostel and Other Matters) Regulations, 2015.

**REGULATION 2**  
**DEFINITIONS**

**(a) Definitions and Interpretation**

In these Regulations, unless the context otherwise requires, the following words and expressions shall have meanings hereby assigned to them.

- (i) “Academic year” shall normally mean the duration beginning from 1<sup>st</sup> July every year to 30<sup>th</sup> June of the following year, based on the Academic Calendar of the University.
- (ii) “Act” means the Gujarat National Law University Act, 2003.
- (iii) “Re-admission” shall mean seeking of an admission into an academic year, afresh, on payment of the yearly fees according to the Fee Structure excluding the deposit amount of the year.
- (iv) “Re-registration” shall mean registration for appearing in the examination in a failed subject when scheduled to be offered again in regular course after paying the requisite fees.

- (v) “Continuous Evaluation” shall mean the assessment of a student through any type of test or project normally of maximum 20 marks taken by a subject teacher to evaluate a student during the course of study in a semester.
- (vi) “Attendance Back” shall mean failure in a subject due to non-securing of the requisite attendance as prescribed by the University.
- (vii) “Academic Back” shall mean failure in a subject due to non-securing of the requisite marks in the continuous evaluation or in total.
- (viii) “Bachelor of Arts, Bachelor of Laws (Honours) i.e. B.A., LL.B. (Honours)” shall mean a five-year integrated degree programme, Bachelor of Arts and Bachelor of Laws, as recognized by the University Grants Commission and the Bar Council of India.
- (ix) “Bachelor of Commerce, Bachelor of Laws (Honours) i.e. B.Com., LL.B. (Honours)” shall mean a five-year integrated degree programme, Bachelor of Commerce and Bachelor of Laws, as recognized by the University Grants Commission and the Bar Council of India.
- (x) “Bachelor of Science, Bachelor of Laws (Honours) i.e. B.Sc., LL.B. (Honours)” shall mean a five-year integrated degree programme, Bachelor of Science and Bachelor of Laws, as recognized by the University Grants Commission and the Bar Council of India.
- (xi) “Bachelor of Business Administration, Bachelor of Laws (Honours) i.e. B.B.A., LL.B. (Honours)” shall mean a five-year integrated degree programme, Bachelor of Business Administration and Bachelor of Laws, as recognized by the University Grants Commission and the Bar Council of India.
- (xii) “Bachelor of Social Work, Bachelor of Laws (Honours) i.e. B.S.W., LL.B. (Honours)” shall mean a five-year integrated degree programme, Bachelor of Social Work and Bachelor of Laws, as recognized by the University Grants Commission and the Bar Council of India.
- (xiii) “Admission Committee” shall mean the committee established to plan, execute and manage admission process in accordance with these regulations.
- (xiv) “Examination Committee” shall mean the committee established to plan, execute and manage the examination process in accordance with these regulations.
- (xv) “Student Disciplinary Committee” shall mean the committee established to plan, execute, manage and recommend the measures in the disciplinary matters in accordance with these regulations.
- (xvi) “Academic staff” or “faculty” shall mean Professors, Associate Professors, Assistant Professors and such other persons imparting education in the University and appointed or recognized as such by the University;

- (b) All words and expressions used herein and not defined in these Regulations, but defined in the Gujarat National Law University Act, 2003 and the Gujarat National Law University Regulations, 2009, shall have the meanings assigned to them in the said Act and the Regulations.

## PART-I: ADMISSION

### REGULATION 3 ADMISSIONS

- (a) The University shall admit students in the regular Under-Graduate Programme and regular Post-Graduate Programme in accordance with the below policy and on the basis of merit of the candidates in the Common Law Admission Test (CLAT), and Ph.D. program through the guidelines promulgated by the statutory bodies of the University.

(i) **Under-Graduate Programme:**

**Eligibility:** A candidate shall have obtained a Higher Secondary School/ Intermediate (10+2) or its equivalent certificate from a recognized Board with not less than 45% marks in aggregate (40% in case of SC and ST candidates) and shall be below 20 years of age as on 1st July of the admission year (22 years in case of SC/ ST/ Persons with Disability (PWD) candidates).

The candidates who have passed the qualifying examination through supplementary/compartments and repeat attempts are also eligible for taking admission provided that such candidates shall have to produce the proof of having passed the qualifying examination with requisite percent marks, as the case may be, on the date of their admission or within the time allowed by the University.

(ii) **Post-Graduate Programme:**

**Eligibility:** A candidate shall have obtained a LL.B./Five-Year Integrated LL.B. degree/any other equivalent degree from a recognized University with not less than 55% in aggregate (50% marks in case of SC and ST category candidates).

The candidates who have passed the qualifying examination through supplementary/compartments and repeat attempts are also eligible for taking admission provided that such candidates shall have to produce the proof of having passed the qualifying examination with requisite percent marks, as the case may be, on the date of their admission or within the time allowed by the University.

- (b) Admission and Enrolment in the Under-Graduate Course: A candidate shall be considered eligible for enrolment in the Under-Graduate Course of the University only if he has passed the Higher Secondary School Certificate Examination conducted by the Higher Secondary Education Board of various states of India or an examination considered by the University or Institution as equivalent thereto.

- (c) Admission and Enrolment in the Post-Graduate Course: A candidate shall be eligible to enroll in the Post-Graduate Course of the University only if he has obtained a Degree in Law or an equivalent degree from a University or Institution recognized by the University Grants Commission and the Bar Council of India.
- (d) Admission and Enrolment in the Doctorate of Philosophy: A candidate shall be eligible for enrollment in the Ph.D. Course of the University as per the guidelines approved by the Academic Council and the Executive Council.
- (e) Admission and Enrolment in Diploma and Certificate Courses: A candidate shall be eligible for enrollment in any Diploma or Certificate Course of the University only if he has satisfactorily completed and fulfilled all the mandatory requirements as may be determined by the Academic Council for a particular course.
- (f) The Director shall ensure the admission and enrolment of students in various programmes and activities offered by the University individually or jointly with other Institutions for admissions other than those administered by the Common Law Admission Test.
- (g) Admission and Enrolment Supplementary Provisions: The University may publish additional admission criteria or requirements for any courses offered by the University, as and when necessary.
- (h) For any other courses, the University shall admit students on the basis of criteria determined by the Academic Council from time to time.

<b>REGULATION 4</b> <b>NUMBER OF SEATS</b>
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- (a) The number of seats available in various degree programmes offered by the University shall be such as may be approved by the statutory bodies of the University, from time to time. The number of seats available for various diploma and certificate courses may also be determined by the statutory bodies of the University.
- (b) Subject to further review and approval by the statutory bodies of the University, the University may admit up to and not exceeding 180 and 60 students for the Under Graduate and Post Graduate degree courses respectively. The Director may report a lower intake level, depending on the general standards of available candidates, operational or any other reasons determined to be in the interests of ensuring high academic standards of the University, to the Academic Council and the Executive Council.
- (c) The University shall admit 15% candidates from the Scheduled Caste category, 7.5% candidates from the Scheduled Tribes category, 10% candidates from the Non Resident Indian (NRI) category and 3.5% candidates from the Foreign National category.

- (d) A horizontal reservation cutting across all the categories mentioned in the Regulation 4(c) shall be there for 30% of seats in favour of female candidates, 3% of seats in favour of differently abled (as defined in the Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995) candidates and 25% seats shall be filled-up by the candidates belonging to the State of Gujarat (Gujarat Domicile) for the Under-Graduate and Post-Graduate Courses.
- (e) Admission to the Non Resident Indian category and Foreign National category shall be governed by the guidelines prescribed in the Academic Directive.
- (f) For the purpose of admission, the candidates fulfilling any one of the below conditions may seek admission under the NRI category:
- (i) At least one of the parents of such candidates shall be a Non Resident Indian and shall ordinarily be residing abroad as Non Resident Indian;  
OR
  - (ii) The person who sponsors the candidate for admission shall be a first degree relation of the candidate and shall be ordinarily residing abroad as a Non Resident Indian;  
OR
  - (iii) If the candidate has no parents or near relatives or has been taken as a ward by some other nearest relative, such candidates may also be considered for admission under the NRI category provided the guardian has bonafidely treated the candidate as a ward and such guardian shall file an affidavit indicating the interest shown in the education affairs of the candidate and also his relationship with the candidate and such person also shall be Non Resident Indian and ordinarily residing abroad.  
OR
  - (iv) The Persons of Indian Origin and Overseas Citizens of India Card holders are eligible for admission under the NRI seats available at GNLU.
- (g) The University may, in exceptional circumstances as prescribed by the Government of India, admit candidates from other parts of the country in addition to the above number of seats on the basis of admission criteria laid down by the Government of India, subject to the approval by the Academic Council and the Executive Council.
- (h) The seats remaining vacant after reshuffling or withdrawal of the students shall be filled from the same category of eligible candidates as per the CLAT merit list only except for Foreign Nationals and NRI category seats. In case of Foreign National seats, the vacant Foreign National seats may be converted into NRI category seats. If any seats remain vacant in the Foreign National and NRI category, the same shall be filled from the All India General Category according to the CLAT merit list. The last day of granting admission shall be decided by the Admission Committee. In case, if the Common Law Admission Test admission policy and process is unclear or silent, the Director shall admit candidates with the approval of the statutory bodies of the University.
- (i) The University may reserve the right not to offer any stream or specialization in the Under-Graduate or Post-Graduate course at any time if sufficient numbers of students have not been found qualified for the stream or specialization. This shall also apply to any other courses offered by the University. A candidate's preference for a stream or specialization indicated in

his application form shall not in any way bind the University to offer admission into such stream or specialization. A candidate shall make his choice clear while selecting a particular faculty, as once admitted, a change in stream or specialization is prohibited.

## **REGULATION 5 FEES**

- (a) The University shall prescribe fee structure for regular degree programs as well as other programs and courses including admission, examination fees, penalty for payment of late fees, including cancellation of student's registration, removal from the roll of the University, and any fees related incidental matters in consultation with and approval of the Academic Council, Finance Committee and ratified by the Executive Council.
- (b) The University shall collect and administer fees for the regular degree programs as approved by the Finance Committee and the Executive Council.
- (c) The University shall collect and administer fees, such as fees for repeat examination, re-admission, re-registration or any other fees or charges required to ensure the quality teaching, research, extension, training, accommodation, mess, discipline, extra-curriculum activities and standards as determined by the Finance Committee and the Executive Council.
- (d) Subject to alterations or revisions made from time to time, the fee structure may be revised by the Finance Committee and the Executive Council each year without notice, even during an academic year, should exigencies so demand.
- (e) Payment of Fee and defaults: Student shall pay all required fees on or before the prescribed date at the time of admission at the commencement of each academic year or any other date specified and communicated by the University. Default in payment of fees by the prescribed date shall entail payment of a late fee of ₹ 100 for each day of default, till the end of 30 days from the prescribed date. Thereafter the defaulting student shall be removed from the rolls of the University, and may, at the discretion of the University, only be re-admitted:
  - (i) on payment of the re-admission fee;
  - (ii) in addition to all the defaulted payments including the late fee calculated to the date of re-admission, and/or;
  - (iii) any other criteria determined by the statutory bodies of the University.
- (f) Refundable deposits shall not limit the liability of a student for his conduct resulting in damage to or conversion or misappropriation of the University property. Each case of such conduct may entitle the University to claim appropriate damages from the student involved or impose any such measures as it deems fit. In case, if the University is unable to identify the wrongdoer, it may, depending upon the nature and amount of damages, determine a collective obligation of all students or a group of students, as the case may be, and ensure the collection of the compensation amount for the damages.

- (g) Tuition fees and other fees paid by a student at the time of admission or at the commencement of an academic year shall not be refunded under any circumstances unless approved by the statutory bodies of the University.
- (h) If admission is cancelled or the student decides to discontinue for any reason, after payment of fees, he shall be reimbursed only the refundable deposits.

## **REGULATION 6**

### **PROGRAMMES AND COURSES**

The University shall offer such Degree, Diploma, Certificate courses and programmes as approved by the statutory bodies of the University, either individually or jointly with Institution(s) in India or abroad.

- (a) Degree Programmes: The University shall offer following degree programmes:
- (i) Bachelor of Arts, Bachelor of Laws (B.A., LL.B. Honours)
  - (ii) Bachelor of Commerce, Bachelor of Laws (B.Com., LL.B. Honours)
  - (iii) Bachelor of Science, Bachelor of Laws (B.Sc., LL.B. Honours)
  - (iv) Bachelor of Business Administration, Bachelor of Laws (B.B.A., LL.B. Honours)
  - (v) Bachelor of Social Work, Bachelor of Laws (B.S.W., LL.B. Honours)
  - (vi) Master of Laws - LL.M. (Full Time & Part Time)
  - (vii) Doctor of Philosophy - Ph. D. [in Law and allied subjects (inter-disciplinary)]
- (b) Doctor of Laws: The University may confer the degree of Doctor of Laws (LL.D.) on a person of distinction who, as determined by the Academic Council, has given a 'proof of distinction by some original and extraordinary contribution to the advancement of the study of Law and interdisciplinary field(s).
- (c) Full-time/Part-time Diploma/Certificate Courses including distance education mode: The University may offer full-time/part-time or through distance education, diploma and certificate courses in law and interdisciplinary subjects in accordance with the guidelines approved by the statutory bodies of the University and necessary approval/recognition from the recognizing agency. These courses shall be announced by the University from time to time.
- (d) The University may offer a research degree leading to Doctor of Philosophy in Law and interdisciplinary fields as per the Regulations and guidelines approved by the Doctoral Research Committee and the Academic Council.

## **REGULATION 7**

### **CURRICULUM AND ACADEMIC CURRICULUM COMMITTEE**

- (a) The Director, in consultation with the faculty members, shall appoint an Academic Curriculum Committee (ACC), consisting of minimum five full-time faculty members. Additionally, all the Heads of Departments, Heads of Schools and Centres shall be ex-officio members of the ACC.



A chairperson of the Committee shall be selected by the members of the Committee. The Committee shall have a term of two full academic years. The ACC shall be responsible and accountable to the Dean of Academic Affairs and the Director.

- (b) The Director may invite external faculty members, practitioners, professionals, for obtaining their inputs into the curriculum.
- (c) The ACC or such other Committee/s, as may be established for the preparation of the curriculum for various Degrees, Diplomas and Certificate courses and optional courses, shall offer the curriculum to the students. All such information shall be placed before the statutory bodies of the University, for its information, approval or ratification, as per the requirement.
- (d) The ACC shall be entrusted with the responsibility of ensuring high standards of academic and research paradigm in various programmes and courses offered by the University, consistent with the guidelines of the Bar Council of India and the University Grants Commission, as amended from time to time. The chief functions of the ACC include, but are not limited to:
  - (i) defining the goals and objectives of the curriculum;
  - (ii) designing and management of the curriculum;
  - (iii) scheduling of courses;
  - (iv) recommendations on new courses and new instructional programmes;
  - (v) recommendations on deletion of courses and instructional programmes;
  - (vi) vetting of proposed courses;
  - (vii) allocation of courses/subjects;
  - (viii) providing guidelines for 'course outline'; and
  - (ix) review, evaluation, revision and implementation of policies/guidelines for course outline/reference materials, etc. on a recurring timeline to ensure that the curriculum is coherent, coordinated, fully integrated, current and effective.
- (e) Subject to the approval of the ACC and other rules and regulations of the University, individual faculty member shall have the autonomy to design and execute his course.
- (f) The curricula and syllabi prepared by the Academic Curriculum Committee shall be effected after the approval of the Academic Council and shall be placed for the information of the subsequent meeting of the Executive Council.

<b>REGULATION 8</b> <b>SCHOLARSHIPS, AWARDS, PRIZES AND FINANCIAL ASSISTANCE</b>
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- (a) The University may offer scholarships, financial assistance, prizes, medals and such other incentives to attract, promote and recognize academic and extra-curricular talents and achievements as recommended by the Scholarship Committee or such other Committee

constituted by the Director to implement the guidelines and criteria approved by the statutory bodies of the University.

- (b) The Director shall place the results of such awards for the information of the statutory bodies of the University during regular meetings.

## **REGULATION 9 RESIDENTIAL UNIVERSITY**

- (a) The University shall provide boarding and lodging facilities to all enrolled students in degree programs. All students in the Under-Graduate and Post-Graduate degree programmes shall reside and board at the accommodation and mess facilities provided by the University.
- (b) Residence in the hostels is compulsory and shall be governed by the regulations issued by the University from time to time.

## **PART-II: EXAMINATION AND AWARD OF DEGREES**

### **REGULATION 10 GENERAL**

- (a) The University shall plan, develop, conduct and manage all examination related matters and records to ensure effective and efficient management and administration of all examination and evaluation related matters.
- (b) The Director shall constitute an Examination Committee comprising of minimum of three teachers, two from law and one from non-law area of teaching in consultation with teachers and head of departments of the University. The Examination Committee shall select a Chairperson from amongst the members. The tenure of the members of the Examination Committee shall be two academic years and they shall be eligible for re-nomination. In the event of any vacancy arising in the Examination Committee, the Director shall nominate another teaching staff member to fill in the vacancy in consultation with teachers and departmental heads of the University. The Examination Committee may co-opt a member with the approval of the Director in writing. The Chairperson shall be the Chief Examiner.
- (c) The Head of the Academic Department or his nominee shall be the Moderator.
- (d) The Examination Committee may deliberate, prepare, propose amendment to the regulations and the guidelines and facilitate conduct of all examinations, evaluations, publication of results and maintenance of records, for the information of the Director, and approval of the statutory bodies of the University. The Director shall promulgate Academic Directive which shall stipulate guidelines, roles and responsibilities of the Examination Committee. The same shall be placed for the information of the statutory bodies of the University.

- (e) The Examination and Evaluation Management Department comprising the administrative officials under the supervision of the Head of the Examination and Evaluation Management Department shall work under the overall guidance and supervision of the Examination Committee. The rights and obligations of the Head of the Examination and Evaluation Management Department shall be governed by the Academic Directive.
- (f) All internal policy related matters flowing from the Act, Regulations, decisions of statutory bodies shall normally be issued in the name of the Chief Examiner or the Registrar, while all administrative, executive, practical, logistics, communicative information shall normally be issued by the Head of the Examination and Evaluation Management Department.
- (g) Any issue arising out of the implementation/interpretation of the examinations held by this University or facilitated on behalf of the CLAT and any such institutions, shall be subject to the exclusive jurisdiction of the courts of Gandhinagar/Ahmedabad only.

**REGULATION 11**  
**ATTENDANCE REQUIREMENT AND LEAVE OF AUTHORIZED**  
**ABSENCE**

- (a) Attendance of at least 70% of the total number of classes held in each subject is compulsory. Student failing to obtain 70% attendance in a given subject is prohibited and shall not be allowed to appear in the semester-end examination for that subject and will be required to re-register himself for that subject when it is again scheduled to be offered in regular course. Provided, the percentage of physical attendance required in each subject shall be in accordance with the Bar Council of India guidelines or 70% whichever is higher. The percentage shall stand to be automatically changed upon changes effected by the Bar Council of India. In case, if the change is effected during an on-going academic semester, the amended requirement shall be effective from the following academic semester.
- (b) If a student for any exceptional reasons (approved co-curricular and extra-curricular activities, medical, bereavement reasons) fails to attend 70% of the classes held in a subject, the Chief Examiner may allow the student to take the exam, with the approval of the concerned Committee and the Director, if the student concerned attended at least 67% of the classes held in the subject.
- (c) Student who fails to obtain the required percentage of physical attendance in all the subjects of a given semester (either odd or even) shall be ineligible for appearing in the semester-end examination of that semester. He shall apply for re-admission for that year, when it is again scheduled to be offered.
- (d) Leave of absence from the classes may be claimed in the following manner for the following reasons only:

Sr	Reasons	Procedure	Condonation
(i)	Medical grounds (Accident, Hospitalization, Contagious diseases)	<p>Application shall be submitted to the Examination Department, with the following documents within three days of joining:</p> <p>i) Medical Certificate from or endorsed by the University Doctor.</p> <p>ii) In case of hospitalization, the medical certificate from the hospital endorsed by the University Doctor.</p> <p>iii) In case of the medical certificate issued by an outside Doctor other than a government appointed Doctor, it shall be endorsed by the University Doctor.</p> <p>iv) Endorsement from the Hostel Administrator/ Warden.</p> <p>v) In case of planned treatment, application along with medical certificate shall be submitted in advance.</p> <p><b>Note:</b> In case any medical certificate submitted is found to be false or not from the competent medical authority/ hospital serious action will be taken on such misrepresentation. The impugned medical certificate shall have no effect.</p>	The medical application shall be considered only in cases of hospitalization of minimum 5 days or more, contagious diseases, accident, by the Chief Examiner in consultation with the Examination Committee.
(ii)	Bereavement in family (brother, sister, parent/s, grand-parent/s)	The application for condonation (along with a copy of the document issued by the Public Authority) shall be made to the Examination Department through the Chairperson. Assistant Warden shall also satisfy himself.	The Chief Examiner shall condone in consultation with the Examination Committee up to a maximum of five working days in an academic year. Serious illness or hospitalization falls outside the purview of the condonation and shall not be treated as such in any case-no absence shall be condoned.

Explanation: In case of doubt in the application and interpretation of criteria for a particular case, the University shall contact the statutory or technical bodies established under the relevant state or national acts and guidelines, whose decision shall be final and binding. Students must clearly note that such a situation may delay the decision of granting permission for the relevant examination.

## **REGULATION 12 EVALUATION PROCESS**

- (a) The evaluation of all examinations shall be made by the respective subject teachers.
- (b) The evaluation of the projects shall be devised by the individual subject teacher with information to the Examination Committee.

## **REGULATION 13 CONTINUOUS EVALUATION**

- (a) The subject teacher shall announce the date of the test part of the continuous evaluation normally five working days in advance to students, except the surprise test, with a copy to the Examination Department.
- (b) Each subject teacher shall announce project or research topics within 15 working days of the commencement of the semester. A subject teacher may allow change of topic, however, the duration of such flexibility shall be not more than 3 working days of the original timeline. A copy of this shall be sent to the Examination Department. Any delay in notification would be the ground for the extension in consultation with the Chief Examiner.
- (c) If any student, misses surprise test, for authorized medical reasons, proportionate marks shall be awarded from the overall marks obtained in the continuous evaluation.
- (d) The subject teacher shall declare results of the continuous evaluation within 20 working days of the completion of the test or submission of the project report. The subject teacher shall conduct any subsequent continuous evaluation test, only if he has declared the results of the previous test.
- (e) No continuous evaluation test shall normally be held ten working days before the commencement of the end term examinations.
- (f) The subject teacher may consider giving additional time period to differently abled students in the continuous evaluation tests.
- (g) After final submission of the continuous evaluation marks to the Examination Department, no marks for the same shall be altered in any way except as authorized in writing by the Chief Examiner in consultation with the Examination Committee.

**REGULATION 14**  
**WRITTEN ASSIGNMENTS – PROJECTS, REPORTS, SEMINAR**  
**PAPERS, DISSERTATIONS**

- (a) Subject teacher shall stipulate precise timelines, including intermediate timelines, for submission of the project, seminar or research papers or any written work, organization of viva-voce and announcement of results. The teacher shall communicate these timelines to the Examination Department. In no case, the teacher shall accept the paper, project or seminar beyond the declared timeline and shall award zero in the subject and the student shall be considered as failed in the subject.
- (b) Student shall submit Academic Integrity and Honesty Declaration, as per the Academic Directive, with each and every written work submitted for the evaluation purposes. No written work shall be accepted without duly filled and signed Academic Integrity and Honesty Declaration. Failure or non-compliance to meet with the Academic Integrity and Honesty standards may result into remedial academic, disciplinary or any other measures decided by the subject teacher in accordance with the rules.
- (c) All viva-voce/presentations shall be completed as far as possible seven days before the commencement of the end-term examination.
- (d) Seminar
- (i) No Presentation shall be allowed unless final draft has already been submitted.
  - (ii) Marking Scheme: The standard marking scheme for seminar course shall be ordinarily as follows:
    - Pre-presentation – 15 marks
    - Dissertation – 60 marks
    - Final presentation – 25 marks
- (e) Dissertation: In case the student fails to get the requisite attendance in the final semester, he shall not be allowed to submit the Dissertation.

**REGULATION 15**  
**MOOT COURT PARTICIPATION**

- (a) The student who has backlog in any subject of the previous semester shall not be normally eligible to participate in the moot court competition. However, depending upon the overall academic and extra-curricular performance of the concerned student, the Head of the Academic Department, upon the recommendation of the concerned Class Coordinator and the Moot Court Committee Convener, may consider permitting the student in such competitions.
- (b) The student participating in the national moot court competition shall be exempted from class test or submission of project in one subject and student participating in the international moot court competition shall be exempted from class test/submission of project in two subjects, for

a maximum of 20 marks in a subject. The student shall be eligible to claim this exemption only in the continuous evaluation of a law subject of that semester during which the preparation of the moot court competition will be undertaken by him.

- (c) In place of class test or project, the participant shall submit moot court memorials prepared for a moot court competition along with the participation report as per the guidelines issued by the Director in form of an Academic Directive.
- (d) The student shall submit a written and electronic copy of the memorial and report within seven working days of the reporting at the University to the Examination Department. The Examination Committee shall determine the panel of three teachers who shall evaluate the moot memorials and report. The average of the marks awarded by the panel of teachers shall be final and shall not be subjected to re-evaluation.

### **REGULATION 16**

#### **OPTIONAL WRITTEN RESEARCH AND FIELD ASSIGNMENTS**

The teacher can give an option to a student to undertake additional written research or field works, such as surveys, to obtain additional credit with prior approval from the Academic Curriculum Committee. Such opportunities may enable students to pursue and develop his area of interests to develop scholarship and tailor his academic experience to his personal interests. The Academic Curriculum Committee in consultation with the teacher, professional or practice may determine the credit that can be assigned to such assignments. Student shall normally register for undertaking such optional written research and field assignments in the beginning of the Semester. The decision of the subject teacher of the University shall be final and binding.

### **REGULATION 17**

#### **RESEARCH ASSISTANCE AND ACADEMIC CREDIT**

- (a) The Academic Curriculum Committee may award academic credit to a student who is providing research assistance to the University research and scholarship programs and activities. The work may include editing, referencing, research summaries, compilation of research and academic material and such other assignments as determined by the teacher of having research value. Student shall have no claim for academic credit for any compensated work.
- (b) **Alternative Mark Credit Allocation:**  
A teacher may offer an option to student who can chose any one subject offered within the whole ongoing academic year for the credit allocation purposes against internal evaluation only as per the Academic Directive guidelines prepared by the Director in consultation with the Curriculum Committee and the Examination Committee.

**REGULATION 18**  
**CONTINUOUS CLINICAL LEGAL EDUCATION**

The University offers opportunity to students to learn Continuous Clinical Legal Practice Program with an aim to prepare students to undertake legal and legal procedural assignments, such as research, documentation, in professionally most effective manner, immediately upon completion of their degree courses at the University, in judiciary-courts and tribunals, quasi-judicial offices, public sector undertakings, law firms, corporate, banking and financial institutions, government departments, commerce and industrial houses, academic and research institutions, NGOs. The detailed guidelines for this program which supplements the internship program undertaken by the students during vacation period shall be issued by the University's Internship & Placement Department (IPD) on a regular basis.

**REGULATION 19**  
**SEMESTER-END EXAMINATION**

- (a) There shall be a written examination at the end of a semester for each subject.
- (b) Student will be required to obtain a minimum of 40% marks in the continuous evaluation with requisite attendance in a particular subject to become eligible to undertake the semester-end examination of that particular subject.
- (c) (i) Under-Graduate (UG) Programme: The semester-end examination for each subject shall be of minimum 50 marks, except, for the subjects with practical like the Science and Technology (Theory) paper which shall be of minimum 40 marks. The allocation of marks mentioned above is not applicable to the clinical subjects.  
  
(ii) Post-Graduate (PG) Programme: The semester-end examination for each subject shall be of maximum 70 marks (60 marks for 2012 batch).
- (d) The duration of the semester-end examination shall be of maximum 3 hours for 50 or more marks and 2 hours for 40 marks papers. The examination of practical in Science and Technology paper shall be of 1.5 hours.
- (e) Differently abled students, on submitting an application to the Examination Department, shall be given an additional time of maximum 30 minutes on the basis of the merit of the individual cases, in the end term examination. The differently abled student shall be provided with a writer on placing a request to the Examination Department based on the merit of the individual case. The writer shall be chosen by the Examination Department.
- (f) Bare Acts or any other material that are published or printed by the University or authorized by the University only shall be allowed in the examination hall on the recommendation of the concerned subject teacher and with the approval by the Chief Examiner.



- (g) The Examination Committee shall cause second evaluation of the answer scripts if more than 10% of the appeared candidates in a subject in the end term examination, secure 80% or more marks; or if more than one-third of the appeared candidates in a subject in the end term examination, secure less than minimum passing marks in a subject in the end term examination.

**REGULATION 20**  
**PROCESS AND ORGANIZATION OF EXAMINATION**

- (a) The Academic Curriculum Committee (ACC) shall submit the final list of subjects offered in each semester with proper nomenclature to the Examination Department within fifteen working days of the commencement of the semester.
- (b) The scheme of examination and evaluation shall be given to the Examination Committee in writing by each subject teacher within fifteen days of the commencement of the semester. No subsequent changes shall be made, except for good reasons and in consultation with the Examination Committee.
- (c) Each subject teacher shall fulfill the role and responsibilities duly assigned for the entire process of examination of his subject. While the subject teacher shall have necessary discretion to devise the means and methods during the continuous evaluation, he shall consult the Examination Committee and the Chief Examiner to ensure overall high evaluation standards.
- (d) Each subject teacher shall undertake evaluation of his subject, however, he shall consult and obtain approval of the Committee and the Chief Examiner, in case if he seeks contribution in the evaluation process of any other teacher or external resource person.
- (e) In the event of a subject teacher having a family relation with a candidate for the examination, he shall refrain from any examination work after informing the Examination Committee of the reasons in writing. On receipt of such information, the Chief Examiner may on the recommendation of the Committee, appoint another examiner for that subject.
- (f) Each subject teacher shall fulfill all obligations, beginning with setting of the question paper, preparing key answers, evaluation, preparation and declaration of results related to the effective and efficient continuous evaluation and end-term examination programme scheduled by the Examination Committee.
- (g) The Teaching and Non-Teaching staff members shall perform the duties of invigilation or any other such duties as required by the Examination Committee to conduct efficient and effective examinations. A teaching and non-teaching staff member may be exempted from the invigilation duties by the Examination Committee with the prior approval of the Chief Examiner. The Chief Examiner and the Chairperson of the Examination Committee shall be normally exempted from performing any invigilation duties.

- (h) The Examination Committee shall decide in consultation with the Chief Examiner the schedule for regular, repeat/special examination and the Examination Department shall notify and announce the schedule.
- (i) The Examination Committee shall decide and the Examination Department shall communicate to the subject teacher the date for submission of the question papers.
- (j) Each subject teacher shall send examination question paper, tabulation sheet, or any marks in hard copy only in person and not through e-mail.
- (k) The Examination Department in consultation with the Examination Committee shall allot registration numbers to the students, valid for the entire duration of their study at the University. The Department shall prepare and give each student a special examination bar code to ensure his anonymity. The bar code shall not be confused with the registration number in any case.
- (l) The Examination Department in consultation with the Examination Committee shall communicate the seating plan to the Registrar's office, to enable the administration to organize the Examination Halls.
- (m) No student shall be allowed into the Examination Hall after the commencement of the examination (i.e., after the ringing of the final bell of commencement).
- (n) No student shall be allowed to leave the examination hall before the expiry of one hour from the commencement of the examination.
- (o) No student shall be allowed to leave the examination hall during the last ten minutes i.e. after the warning bell.

**REGULATION 21**  
**PUBLICATION OF RESULT**

- (a) In the final tally of marks or grade points for each subject or in the aggregate fractions of "0.5 or more" shall be rounded off to the next whole number and fractions of less than "0.5" shall be rounded off to the previous whole number.
- (b) In the event of a student failing by one mark in a subject, the Director shall have the discretion to award the same on the recommendation of the Chief Examiner to enable such student to pass.
- (c) The discretion to award grace marks, if the Director decides to exercise, shall be never more than on five occasions in the entire Under-Graduate programme and never more than on two occasions in the Post-Graduate degree programme, subject further to a maximum of only one subject per semester. A Student shall make a written request for the consideration of discretionary grace marks to the Examination Department within seven working days of the

declaration of the results. The Department shall prepare the records and place before the Examination Committee and the Chief Examiner for their consideration and recommendation to the Director. The Director may require the Examination Committee to place before him any records or information which would enable him to take a final decision on the awarding of a discretionary grace mark.

- (d) A period of maximum one month shall be provided for the collection of mark sheet/statement of marks after the notification announcing the date for collection of marksheets. The Chief Examiner in consultation with the Director may notify an appropriate fine for delayed collection of marks sheet.
- (e) A student shall submit a written request to the Examination Department to correct any discrepancy or any incorrect information in the statement of marks/mark sheet. Such request shall be made within 30 calendar days from the date on which the candidate has collected the marks sheet, along with any official or substantiating records in support of the request.

**REGULATION 22**  
**ACCESS TO ANSWER-SCRIPT AND CORRECTION OF ERROR IN**  
**THE PUBLISHED RESULT**

- (a) The subject teacher shall provide access to the answer scripts after publication of results or re-opening of the University after vacation, as the case may be, as per the instructions specified by the Examination Department in consultation with the Examination Committee from time to time.
- (b) If the student, after access to his answer script is dissatisfied with the evaluation, he may apply for re-evaluation of the answer script.
- (c) If after access of the answer script any question is found left unchecked, the student shall apply to the Examination Department for evaluation of that particular question without any cost.
- (d) In case of any clerical/computing errors, the subject teacher shall recommend, in writing to the Examination Committee to effect appropriate corrections. If the percentage of marks increases by 10% it shall be reported to the Chief Examiner, along with the causes for the increase.
- (e) The Examination Department shall have power suo moto to effect any corrections of clerical/computing errors that may appear in the published results as well as in answer scripts with the approval of the Examination Committee and the Chief Examiner.

**REGULATION 23**  
**RE-EVALUATION OF END-TERM ANSWER SCRIPTS**

- (a) A student seeking re-evaluation of the answer scripts shall submit the prescribed application form and the prescribed fee during the period specified by the Examination Department.

- (b) The Chief Examiner, in consultation with the Examination Committee, shall appoint a teacher of the University other than the subject teacher for the purpose of re-evaluation in each subject.
- (c) In the event of re-evaluation, no change in the marks obtained shall be made, unless the difference between the marks allotted before the re-evaluation and those after re-evaluation is at least 5% of the pre-re-evaluation marks. After re-evaluation the higher score obtained shall be final.
- (d) In the event of a difference of 7 or more marks, between the re-evaluation and original evaluation, the Chief Examiner shall require the concerned evaluators to justify in writing or by way of presentation to the Examination Committee.
- (e) In case the variation in the first re-evaluation is more than 30% of the marks initially secured by the student, the Committee shall cause the answer script to be evaluated by a third evaluator appointed by the Chief Examiner in consultation with the Director. Out of the three awards, the average of nearest two shall be the final award. In case the variation in marks is same, the average of higher two marks shall be awarded.
- (f) Because of the re-evaluation if a student secures more marks than the student entitled for gold medal then the person so aggrieved will also have the option to apply for re-evaluation as per the rules.
- (g) No application for further evaluation of the answer script by the student shall be permissible after one re-evaluation of the answer script.
- (h) There shall be no re-evaluation of 'continuous evaluation' including but not restricted to moot memorials, reports, dissertations, seminar papers and such other written works and science practical. The Examination Department shall notify the time period within which the student can apply for the effect of this regulation.

<b>REGULATION 24</b> <b>SPECIAL/REPEAT EXAMINATION</b>
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- (a) The main core of the syllabus for the special/repeat examination shall remain the same as applicable during the regular study of the student.
- (b) The Examination Committee shall prepare the schedule for repeat and special examinations and conduct the same with the approval of the Chief Examiner.
- (c) The repeat examination/evaluation in a subject shall be conducted only when the said subject is next scheduled to be offered in regular course.
- (d) There shall be no repeat examination of the practical and clinical papers.

- (e) The statement of marks shall record “Repeat Examination” or “Special Examination (Moot)” or “Special Examination (Medical/Bereavement)”, as the case may be, against the subject concerned. Marks will be shown only against those subjects/course papers in which the student appeared for the examination.
- (f) Special examination shall be conducted only for the students participating in the moot court competitions or for absence on account of medical reasons or in cases of bereavement as may be approved by the Examination Committee and the Chief Examiner.
- (g) Students failing to appear in the regular examination for any reason other than moot court competition/or for medical reasons or for bereavement, approved by the Examination Committee and the Chief Examiner shall be considered for the Repeat Examination.
- (h) Should a student fail to appear in the special/repeat examination for whatsoever reason, he shall be treated as ‘fail’ for that examination and shall have to appear for the subject again as and when the subject is next scheduled to be offered in the regular course only.

<b>REGULATION 25</b> <b>NON-APPEARANCE IN THE EXAMINATIONS</b>
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**(a) Semester-End Examination**

- (i) If a student, who is otherwise qualified for the semester-end examination, is unable to appear in the semester-end examination due to physical attendance in moot court competition, he may appear in a special examination. A positive recommendation of the Moot Court Committee Convener is required for all such cases.
- (ii) If a student, who is otherwise qualified for the end-term examination, is unable to appear in the semester-end examination due to any reason(s) in consonance with Regulation 24(g), he shall be treated as fail in that paper and shall be eligible to appear in the repeat examination only when it is next scheduled to be offered in the regular course.
- (iii) No permission for a moot court or participation in any external event, leading to absence from the University, shall be given during the semester-end examination as well as five calendar days before the end-term examination, unless authorized by the Moot Court Committee Convener or any other Faculty Member, with the prior approval of the Chief Examiner and the Director.

**(b) Continuous Evaluation**

- (i) If the student fails to appear in any continuous evaluation for any reason, except for participation in a moot court or for any other reasons approved by the University, he shall be marked zero. No separate test or viva-voce shall be conducted nor will a project be given in these cases. In such cases, the marks of any test/project which were obtained by the student concerned shall be considered.

- (ii) If a student fails to appear in all the tests and also fails to submit the project, he shall be marked zero for the continuous evaluation.
- (iii) The students, who have been authorized for moot court participation, or given medical leave, or leave on grounds of bereavement, or any other grounds by the Head of the Academic Department and/or Moot Court Committee Convener and/or Chairperson shall be given a single extra chance for appearance in the continuous evaluation. The Examination Department in consultation with the Examination Committee and the subject teacher shall arrange for the continuous evaluation. If during such evaluation, a student fails to appear due to any reason, including medical or bereavement reasons, the marks obtained in other continuous evaluation shall only be considered and no further evaluation shall be conducted.
- (iv) Non-fulfillment of timeline obligation shall cause an automatic deduction of 10% marks per day for the first three days. In no case, a project report, paper, moot memorial and such other written works shall be accepted beyond three working days of the set timeline. Non-compliance with the timeline to appear for the viva-voce on a given date and time shall automatically result in cancellation of such viva-voce and the student concerned shall be marked zero, unless absence is due to life threatening illness/contagious disease or approved medical leave as mentioned in the Regulation 11(d).
- (v) Each subject teacher shall provide the scheme of continuous evaluation marking and schedule to the Examination Department at least ten working days before the commencement of the same.

**REGULATION 26**  
**ALLOCATION OF MARKS AND GRADES**

(a) The dissertation in the Post-graduate Programme shall be evaluated for 200 marks, 150 marks for the dissertation and 50 marks for the presentation and viva-voce.

(b) Allocation of maximum marks in each subject:

(i) Applicable to the students admitted from the Year 2013-14

Sr	Particulars	UG Programme		PG Programme
		Subject without practical	Subject with practical (like Science & Technology)	
i	Continuous Evaluation	50 marks	40 marks	30 marks
ii	End Term Examination (Theory)	50 marks	40 marks	70 marks
iii	End Term Examination (Practical)	-	20 marks	-
	Total	100 marks	100 marks	100 marks

(ii) Applicable to the students admitted till the Year 2010:

Sr	Particulars	UG Programme		PG Programme
		Subject without practical	Subject with practical (like Science & Technology)	
i	Continuous Evaluation	40 marks	40 marks	40 marks
ii	End Semester Examination (Theory)	60 marks	40 marks	60 marks
iii	End Semester Examination (Practical)	-	20 marks	-
	Total	100 marks	100 marks	100 marks

(iii) The marking scheme mentioned in the Regulation 26(b)(i) shall be applicable to the students admitted in the Under-Graduate Programme between the Year 2011 - 2013.

(iv) The marking scheme mentioned in the Regulation 26(b)(ii) shall be applicable to the students admitted in the Post-Graduate Programme in the Year 2012.

(c) The student shall secure a minimum of overall 50% of marks in a subject paper to clear the same. For the students admitted in the UG Programme till the Year 2014 it shall be a minimum of overall 40% of marks in a subject paper. For the students admitted in the PG Programme till the Year 2012 it shall be a minimum of overall 40% of marks in a subject paper and for those admitted from the Year 2013 it shall be a minimum of overall 50% of marks in a subject paper. If a student in either of the programmes, obtains re-admission with the batch admitted from the Year 2015, he shall be subject to overall 50% passing marks in a paper.

(d) Grade Methodology

(i) Applicable to the students admitted from the Year 2015:

No	UG & PG Programme	
	Grade	Percentage Range
i	O (Outstanding)	80% and above
ii	A+ (Excellent)	75% and above but below 80%
iii	A (Distinction)	70% and above but below 75%
iv	B+ (Very Good)	65% and above but below 70%
v	B (Good)	60% and above but below 65%
vi	C+ (Fair)	55% and above but below 60%
vii	C (Pass)	50% and above but below 55%
viii	F (Fail)	Below 50%

(ii) Applicable to the students admitted between the Year 2011 - 2014:

Sr	UG Programme	
	Grade	Percentage Range
i	O (Outstanding)	80% and above
ii	A (Distinction)	70% and above but below 80%

iii	B (Very Good)	60% and above but below 70%
iv	C (Good)	50% and above but below 60%
v	D (Satisfactory)	40% and above but below 50%
vi	F (Fail)	Below 40%

(iii) Applicable for students admitted till the Year 2010:

Marks	Grade	Value
75% and above	Outstanding (O)	7
70% and above but below 75%	Excellent (E)	6
65% and above but below 70%	Distinction (A+)	5
60% and above but below 65%	Very Good (A)	4
55% and above but below 60%	Good (B+)	3
50% and above but below 55%	Fair (B)	2
40% and above but below 50%	Pass (C)	1
Below 40%	Fail (F)	0

(iv) In the Post-Graduate Programme, the grading methodology for the students admitted in the Year 2012 shall be Regulation 26(d)(iii) and for those admitted from the Year 2013 it shall be Regulation 26(d)(i).

(e) The University shall not release any ranking list for any batch.

<p><b>REGULATION 27</b></p> <p><b>PROMOTION TO NEXT SEMESTER/ACADEMIC YEAR</b></p>
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(a) The University shall offer number of subjects as determined by the Academic Curriculum Committee, not less than one month, normally ahead of the beginning of the each academic year, and approved by the requisite statutory bodies.

**(b) Under-Graduate Programme**

(i) A student shall secure a minimum of C grade in at least eight subjects taught in one year to be eligible to be promoted to the next year. Student not promoted shall be provided with an option to either take the re-admission or re-register himself for the failed subjects only.

(ii) A student admitted between the Year 2011 - 2014 shall secure a minimum of D grade in at least eight subjects and C grade for the students admitted till the Year 2010 in at least six subjects taught in one year to be eligible to be promoted to the next year.

(iii) The University shall conduct one special/repeat examination of the subjects to enable a student with academic backlog to clear the required subjects. If the student fails to appear in this examination due to any reasons, he shall be marked zero and shall be eligible to appear only when it is next scheduled to be offered in the regular course.

(iv) A student with attendance shortage shall not be eligible for special repeat examination and can appear in the examination only when it is next scheduled to be offered in the regular



course. However, if a student faces detention or is likely to lose an academic year due to attendance backlog in not more than two papers of a semester, he shall be allowed to appear in the special repeat examination.

- (v) A student shall have to pass all the subjects to be promoted to the IV Year. No carry over is permitted to the IV year.
- (vi) When a student has obtained inadequate qualifying marks due to which he is unable to clear the backlog of papers, he may be given, after completion of detention of one academic year, a repeat examination of 100 marks, one time only, during the second year of detention as per the examination schedule. This regulation is applicable for the promotion of students from 3<sup>rd</sup> to 4<sup>th</sup> year only.
- (vii) The maximum period within which a student can complete the entire course shall be seven years from the date of first admission at the University.

**(c) Post-Graduate Programme**

- (i) A student shall secure a minimum of C grade in at least three subjects taught in one semester to be eligible to be promoted to the next semester. Student not promoted shall be provided with an option to either take the re-admission or re-register himself for the failed subjects only.
- (ii) The University shall conduct one special/repeat examination of the subjects to enable a student with academic backlog to clear the required subjects. If the student fails to appear in this examination due to any reasons, he shall be marked zero and shall be eligible to appear only when it is next scheduled to be offered in regular course.
- (iii) A student with attendance shortage shall not be eligible for special repeat examination and can appear in the examination only when it is next scheduled to be offered in regular course. However, if a student faces detention or is likely to lose an academic year due to attendance back in not more than one paper of a semester, he shall be allowed to appear in the special repeat examination.
- (iv) The maximum period within which a student can complete the entire course shall be two years from the date of first admission at the University. For the students admitted till the Year 2012 it shall be three years from the date of first admission at the University.

<b>REGULATION 28</b> <b>STUDENT EXCHANGE PROGRAMME</b>
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- (a) The student participating in the Student Exchange Programme (confined to IV and V Year students of UG Programme normally and the PG Programme) through the University shall obtain actual number of hours, credits obtained from the Host University or Institution, duly signed and certified by the Host University or Institution. The grades obtained at the foreign Universities under such programme shall be considered for being reflected in the continuous

evaluation of a particular subject and the student shall appear for the End-Term examination of these subjects.

- (b) The credits or marks obtained and contact hours attended by the students, in courses other than under the University Student Exchange Programme, shall be considered for the purposes of mandatory attendance requirements of the University. Student seeking attendance waiver or exemption shall submit his case to the Examination Department, within 15 days of completion of such participation, for its consideration through the Head of the Academic Department, whose decision shall be final and binding.
- (c) To facilitate Student Exchange Programme with various Universities and Educational Institutions in India and abroad, the Memorandum of Understanding or such other document, between the University and the host University/Institution shall be approved by the Academic Curriculum Committee and the same shall be ratified by the statutory bodies of the University.

**REGULATION 29**  
**ALLOCATION OF CREDITS**

- (a) The Academic Curriculum Committee shall decide the number of subjects, their syllabi and the number of credits to be assigned to each subject with the approval of the statutory bodies of the University.
- (b) Subject to the discretion of the Academic Curriculum Committee, the credit of the courses shall be at least four credits each. Explanation: Number of credits corresponds to the number of contact hours each week that a subject must be taught.
- (c) The University may decide to offer extra credit courses whenever possible in consultation with the Examination Committee and the Academic Curriculum Committee and the approval of the statutory bodies of the University.
- (d) The University may also decide to offer non-credit compulsory/optional courses, as it may deem fit in consultation with the Academic Curriculum Committee and the approval of the statutory bodies of the University.

**REGULATION 30**  
**AWARD OF ACADEMIC STAR**

- (a) An Academic Star award shall be given to exceptionally bright graduating students with a maximum limit of two awards per batch. An Academic Star Student shall get reward of 50% of the entire paid tuition fees. The Director shall constitute a University Academic Star Committee comprising of the Head of the Academic Department, Head of the Research and Publications and Head of Extension and Training, Registrar and two teachers for selection of the student for the award in accordance with the Academic Directive.

**(b) Eligibility Criteria:**

- (i) Attendance: Average of 85% attendance in all the semesters.
- (ii) Marks in subjects: 80% of marks or above (Outstanding grade) and should have cleared all subjects in the first attempt.
- (iii) Research publications: Three research papers published in referred journal during the five year degree course.
- (iv) Book review: Review of at least two books of his choice and publish the same in refereed journal.
- (v) Moot Court Competition: Should have won/scored highest marks/any of the first three positions, in two moot court competitions.
- (vi) Events: Should have participated or involved in organization of various events of the University and his contribution shall be verified by the Convener of the event.
- (vii) Foreign/Sanskrit Language: Should have basic knowledge of any one of the following languages - Sanskrit, Arabic, Chinese, French, German, Japanese, Russian, Spanish, and Swahili. Knowledge level shall be determined by the concerned language teachers/Schools/Institutions.
- (viii) Academic Support Programme (ASP): Involved in the Academic Support Programme during his tenure at the University and should have taken minimum 20 classes in 5 years.

**REGULATION 31**  
**AWARD OF DEGREES**

- (a) A student shall be eligible for the award of B.A./B.Sc./B.Com./B.B.A./B.S.W. LL.B. (Hons.) Degree, as the case may be, only if he has successfully completed the number of subjects prescribed in the UG programme by obtaining a minimum of 'C' Grade as per the Regulation 26(d)(i). Transcript shall be provided only to those students who have successfully completed their four years of studies and paid all necessary fees.
- (b) A student admitted between the Year 2011 - 2014 shall be eligible for the award of B.A./B.Sc./B.Com./B.B.A./B.S.W. LL.B. (Honours) Degree only if he has successfully completed the number of subjects prescribed in the UG programme by obtaining a minimum of 'D' Grade as per the Regulation 26(d)(ii) and 'C' grade for the students admitted till the Year 2010 as per the Regulation 26(d)(iii).
- (c) A student shall be eligible for the award of LL.M. Degree only if he has successfully completed the number of subjects prescribed in the PG programme by obtaining a minimum of 'C' Grade, as per the Regulation 26(d)(i). Transcript shall be provided only to those who have successfully

completed their one year of study. This is applicable to the students admitted from the Year 2013.

- (d) A student admitted till the Year 2012 shall be eligible for the award of LL.M. Degree only if he has successfully completed the number of subjects prescribed in the PG programme by obtaining a minimum of 'C' Grade, as per the Regulation 26(d)(iii).

**Note: The award of any degree in the Under-Graduate/Post-Graduate Programme shall be governed by this Regulation only and not any of the previous Regulations/Rules.**

**REGULATION 32**  
**CHARGES FOR ACADEMIC DOCUMENTS AND CERTIFICATES**

- (a) The University shall provide academic documents and certificates upon written request by student (s) or their parent(s) or guardian(s) as appropriate against payment of document issuance charges. The charges shall be revised from time to time by the Registrar of the University in consultation with the Examination Committee and the Budget, Accounts and Finance Department.
- (b) The student shall pay necessary postage charges for all above documents as per actual costs plus nominal ₹ 50/- per document for logistic arrangements.
- (c) For loss/theft, a student shall submit a copy of the First Information Report from the local police station with an affidavit on non-judicial stamp paper of ₹ 20/- in court of law. The student shall also publish an advertisement in lost column in the newspaper of repute mentioning the city, where the degree certificate has been lost to prevent fraud or any malpractices with the documents.
- (d) The student shall submit written request indicating the precise required document. The student shall give reasonable notice period, not less than one working week, in any case, including the additional days for postage or courier services. The request shall be made to the Office of the Registrar or the Head of the Examination Department, as relevant, in writing, duly signed by him. Student can make request for the above documents, through email, and copy the request to their parents or guardian.
- (e) The request of a duplicate degree certificate shall be accomplished only during the convocation period.
- (f) The student shall adhere to official email identification given to him by the University in communicating all information and requests. University shall reserve right not to entertain or consider any requests, if it is made by the use of another email ID, except as authorized on a case-by-case basis.

**REGULATION 33  
EXAMINATION RECORDS**

- (a) The University shall preserve the examination related booklets, papers, project reports, moot memorials and other written works of individual students, for a maximum period of three years after the student's departure from the University (graduation or withdrawal). After three academic years, the documents and transactions in the student record shall be destroyed.
- (b) For special students (not earning a degree), the University shall retain only signed registration-related forms, for a period of three years.
- (c) The information stored in the Student Information System database shall be retained indefinitely.
- (d) Examinations records would include, but would not necessarily be limited to:
- (i) marks, classes and/or overall result(s) awarded to individual candidate agreed by the Examiners relating to any written examination, practical assessment or any piece of work submitted for assessment;
  - (ii) interim, provisional or transitional marks allocated by individual Examiners and Assessors for those same pieces of work;
  - (iii) any comments (either written or recorded in some other format) made by individual Examiners or Assessors on any piece of work submitted for assessment-this includes comments and other information recorded on the examination scripts or other pieces of submitted work notes or remarks made about individual candidates in minutes of Examiners' meetings.

**REGULATION 34  
ENROLMENT AND PURSUIT OF STUDIES SIMULTANEOUSLY  
WITH THE UNIVERSITY STUDY PROGRAMS**

The students enrolled for full-time study at the University may after seeking necessary approval pursue part-time or distant studies either from the University itself or from external University and institutions upon the understanding that students have to fulfill all obligations under the University regulations and rules.

**REGULATION 35  
GENERAL AND MISCELLANEOUS MATTERS PERTAINING TO  
EXAMINATIONS**

- (a) The student shall submit the fees of an academic year in the first fifteen working days of the commencement of the academic year. The student not submitting the same within the

stipulated time period shall be subject to late fees for the next one week. No fees shall be accepted after the grace period of the late fee and the admission of the student to that academic year shall stand cancelled.

- (b) The student shall familiarize and comply with academic and examination rules, examination calendar, important dates and timelines, directives, procedures, information circulars and such other means of communication, academic integrity and honesty rules.

### **PART – III: INTERNSHIP**

#### **REGULATION 36 INTERNSHIP**

The University shall facilitate in a planned transition from the University curriculum to a personal and professional setting enabling students to test the practical application of the theories of academic learning under the guidance and supervision of both a professional staff member and a University faculty advisor. The Internship Program shall be implemented in accordance with the Academic Directive on Internship.

### **PART – IV: MOOTS**

#### **REGULATION 37 MOOTS**

The University shall promote actively, development of mooting skills, abilities and acumen in the students. The University shall promulgate detailed guidelines through the Academic Directive for the organization of and participation in moot court competitions in India and abroad. The mooting shall be implemented in accordance with the Academic Directive on Mooting.

### **PART – V: CODE OF CONDUCT FOR STUDENTS**

#### **REGULATION 38 GENERAL**

The University provides Halls of Residence for young men and women students. Students shall observe and maintain proper discipline within the hostels. Student is expected to adhere to the general code of conduct within and outside the campus. Any instance of unseemly behaviour or conduct that is likely to tarnish the image or reputation of the University would be regarded as a breach of discipline.

- (a) **Committees for various Disciplinary Measures:** The University shall have the following committees to look into the matters as specified against them:

- (i) The Student Disciplinary Committee shall consider the report submitted by the Faculty or Warden as regards breach of proper discipline within the Academic Block, Hostel and University campus.
- (ii) The Student Disciplinary Committee shall consider the matters for action against the student indulging in ragging etc.
- (iii) The Examination Committee shall look into the report submitted by the Faculty for unfair means and malpractice detected during the examination and thereafter for taking proper disciplinary action against them. The Examination Committee shall inquire into all cases of errors, mistakes, negligence, improper conduct and malpractice of any kind reported or suspected to have taken place at any level in the conduct of the examination by paper-setter, moderator, supervisor, officer or employee of the University.

**(b) Procedure for taking the Disciplinary Measure**

- (i) On receipt of the report about an indiscipline, the appropriate Committee shall consider as to whether prima facie action is required to be taken against the erring student. The appropriate Committee shall issue the show cause notice to the erring student indicating alleged misconduct and/or alleged action and/or breach of discipline at the Examination Hall or Academic Block or Halls of Residence or University campus.
- (ii) The student(s) may be furnished with a copy of the report and the documents which are relied upon and are to be used against him and/or may direct him to take inspection of such student(s), if it is not possible to furnish a copy thereof.
- (iii) The show-cause notice shall also contain the proposed penalty that can be imposed against him, if the misconduct is established.
- (iv) The erring student shall furnish his explanation within the prescribed time and shall be given an opportunity of personal hearing before the appropriate Committee and the Committee shall on consideration of the evidence before it and after giving him reasonable opportunity to defend shall make recommendations as regards penalties to be meted out against such student.
- (v) The said report of the appropriate Committee containing brief reasons for arriving at the conclusion against the erring student(s), alongwith all the documents, which are part of the evidence, shall be furnished before the Executive Council for the decision on the disciplinary measure against the erring student.

<b>REGULATION 39</b> <b>RULES OF GENERAL CONDUCT</b>
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- (a) The students are prohibited from parking and commuting with private vehicles inside the University campus. In case of emergency situations, the Campus Administration may relax the norm for a limited duration of time.

- (b) It shall be compulsory for the students to avail the mess facilities.
- (c) Use or possession of cooking appliances and other unauthorized electrical appliances/gadgets (like, electric iron, immersion rod, room heater, electric cooler, etc.) is prohibited. However, student(s) may use small electric kettle provided the electric kettle must not exceed 5 Amperes and 240 volts.
- (d) Plates/dishes from the Mess building shall not be taken to the rooms of the Halls of Residence without the permission of the Resident Warden(s). Permission may be granted under situations like illness, etc. provided satisfactory reasons must be made out in writing to the Resident Warden.
- (e) Every student is required to be within the premises of Halls of Residence between 2130 hours to 0600 hours next day and can leave with prior written permission only.
- (f) Under exceptional circumstances and for genuine reasons made out in writing, the Assistant Chief Warden may accord written permission for relaxation of appointed hours.
- (g) Student(s) are permitted to go on weekends and other University holidays for staying with their parent(s) or local guardian(s), upon production of a request or authorization by the concerned parent/local guardian. The Assistant Chief Warden shall satisfy the genuineness of such authorization.
- (h) Except authorized by the Registrar or his nominee as the case may be, a male or female person, including student(s), parent(s), is prohibited from entering the designated Halls of Residence for young men and women students.
- (i) Student(s) representing the University in various competitions (such as, moot courts, etc.) or other functions shall furnish a copy of permission from the relevant Committee and a written application mentioning the duration of their absence to the Assistant Chief Warden.
- (j) No student is permitted to entertain or accommodate an unauthorized person in his room.
- (k) Student shall respect the discipline and shall maintain calm atmosphere while celebrating a particular achievement. In case of complaint by any other student, the hosting student shall immediately do the needful to respect the other students' needs and request.
- (l) A student who is expelled/rusticated from the University shall automatically stand expelled from the Halls of Residence and shall leave the Hostel within 24 hours.
- (m) Playing music at high decibel volume or making noise in such a manner as to disturb the peace of the Halls of Residence is prohibited.

<p><b>REGULATION 40</b></p> <p><b>CODE OF CONDUCT FOR THE STUDENTS AT UNIVERSITY</b></p> <p><b>PREMISES</b></p>
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- (a) No student shall argue, shout or have conversations in such a manner as to insult others.



- (b) No student shall loiter during the class hours.
- (c) No student shall smoke, eat or chew tobacco, consume liquor; sedatives/drugs, intoxicating substances, etc., in the University premises or behave in these premises in an indecent or offensive manner.
- (d) Student shall maintain self-discipline and self-restraint in their conduct while in the University. All complaints and grievances, if any, must be resolved in a peaceful, proper and timely manner through the redressal mechanism available in the University.
- (e) Student shall strictly follow the timings both of the University and Halls of Residence.
- (f) Student shall not stay away from any class and shall be asked for written explanation for the same following disciplinary action in case the students are found to be deliberately absenting from the classes without valid reasons. No student shall be found in the hostel premises during the class hours without valid permission.
- (g) Student shall use the furniture and other assets of the University with due care and diligence and cause no damage to them. In the event of any damage found to be caused by the student, appropriate compensation shall be recovered along with appropriate penalty as may be levied by the University.
- (h) No student shall associate himself with any illegal or immoral activity whether inside or outside the University or Hostel premises.
- (i) Eatables and their containers shall not be taken to the class rooms or left behind in the premises of the hostel rooms/classes/conference halls or the library.
- (j) No unauthorized alterations to the fittings, walls or flooring shall be permitted in the hostel rooms.
- (k) Student shall keep the mobile phones switched off within the premises of the academic blocks and library and are required to follow administrative advisories.
- (l) Students shall not leave the hostel premises after 2130 hours without the prior permission of the hostel officials and they shall manage their affairs in such a way that they return to the hostel premises before 2130 hours.
- (m) Ragging or teasing or creating a noisy disorderly scene within or outside the University or hostel premises is strictly prohibited. Any activity amounting to ragging shall be dealt firmly in accordance with the UGC and University regulations and guidelines issued from time to time.

<b>REGULATION 41</b> <b>DRESS CODE</b>
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- (a) A dress code shall not be viewed as infringement of one's liberty but it is aimed at serving a guideline to one's social behavior. The students shall dress themselves in the most decent manner and shall maintain their self-respect and dignity.

- (b) No student shall dress himself in such a way that the person facing him feels embarrassed or uncomfortable to converse with him.
- (c) The student shall ensure that their dress does not carry any improper/obscene captions/pictures/messages. No tights or shorts shall be permitted for young men and women students in the Administrative Block and Academic Block and any other specifically designated areas while the office works, events or classes are on-going.

**REGULATION 42**  
**BREACH OF DISCIPLINE AND PROHIBITED ACTIVITIES AND CONSEQUENCES**

- (a) The student shall be subjected to disciplinary action for the violation of the rules and decorum of the Halls of Residence.
- (b) In the event of any breach of the Code of Conduct prescribed in the above Regulations, or on receipt of any report regarding any misconduct of the student at the University Halls of Residence, any member of the Student Disciplinary Committee or Resident Warden may initiate disciplinary action against the violator, in consultation with the Assistant Chief Warden. However, such action/s shall be subject to the approval of the Student Disciplinary Committee and shall be placed before the subsequent meeting of the requisite Council for its information and ratification as appropriate.
- (c) The students and their parent(s)/guardian(s) shall undertake to ensure fulfillment of all obligations flowing from these regulations on their own and on behalf of their son/daughter/ward in the beginning of the enrollment of the student in the University. For all other students, this undertaking shall be made on the first day of the new academic year.

**REGULATION 43**  
**LIST OF PROHIBITED ACTIVITIES AND FINE**

(a) **Specific Activities and Fines**

No.	Offence	Remedial Measures including Fine
(i)	Violation of the rules of General Conduct as listed above.	All fines shall be paid within seven working days. A further penalty of 10% of the fine shall increase per day till seven further working days, thereafter, the student shall be suspended from the hostel premises and/or participation in academic classes for seven working days. The Character Certificate issued by the University to student shall mention the number and nature of violations of rules stipulated in this table. Student who has been subjected to any of the above disciplinary rules shall be prohibited from any financial assistance, scholarship, prizes and medals and if he is availing the same while the rule is being

		<p>violated, it shall be suspended with immediate effect, however, without any adverse retroactive financial effects on student, unless the gravity of the matter so demands and approved by the requisite Councils.</p> <p>The University shall maintain a special record sheet in the personal files as well as student information system database of students which shall be updated as and when required.</p>
(ii)	Young men students entering the Halls of Residence specially earmarked for young women students or vice-versa	<p>1<sup>st</sup> time: Suspension for one week.</p> <p>2<sup>nd</sup> time: Expulsion from the Halls of Residence.</p>
(iii)	Entering the Halls of Residence after the prescribed hour without written permission	<p>1<sup>st</sup> time: Community service for 2 hours for continuous seven days or Fine of ₹ 1000 to be paid within seven working days.</p> <p>2<sup>nd</sup> time: Fine of ₹ 2,500 to be paid within seven working days and suspension from Halls of Residence for 3 days.</p> <p>3<sup>rd</sup> time: Fine of ₹ 2,500 and suspension from the Halls of Residence for seven academic days.</p>
(iv)	Chewing Tobacco	<p>Possession or consumption of chewing tobacco in any form is prohibited. Student is prohibited from storing in any form tobacco in their rooms or belongings.</p> <p>1<sup>st</sup> time: Community service for 2 hours for continuous seven days or Fine of ₹ 2,500 to be paid within seven working days.</p> <p>2<sup>nd</sup> time: Fine of ₹ 2,500 to be paid within seven working days and suspension from Halls of Residence for 3 days and prohibition from participation in any activity sponsored or on behalf of the University for the ongoing semester.</p> <p>3<sup>rd</sup> time: Fine of ₹ 2,500 and suspension from the Halls of Residence for one academic week. No recommendation for participation in any activity sponsored or on behalf of the University for the next academic year.</p>
(v)	Smoking	<p>Smoking/Possession of smoking substances is strictly prohibited in the University Premises.</p> <p>1<sup>st</sup> time: Community service for 2 hours for continuous seven days or Immediate suspension for seven working days from the Halls of Residence and fine of ₹ 2,500 to be paid within seven working days.</p> <p>2<sup>nd</sup> time: Immediate suspension for 15 working days from the Halls of Residence and Participation in Academic Classes for seven academic days and prohibition from participation in any activity sponsored or on behalf of the University for the ongoing</p>

		<p>semester.</p> <p>3<sup>rd</sup> time: Suspension from the University for the entire semester and no recommendation for participation in any activity sponsored or on behalf of the University for the ongoing semester.</p> <p>Storage of smoking item(s) is also prohibited.</p> <p>Discovery of smoking item for the 1<sup>st</sup> time: ₹ 1,000 to be paid within seven working days.</p> <p>2<sup>nd</sup> time: ₹ 2,500 to be paid within seven working days and suspension from the Halls of Residence for seven working days.</p> <p>3<sup>rd</sup> time: Suspension from the Halls of Residence and participation in academic classes for 15 academic days no recommendation for participation in any activity sponsored or on behalf of the University for the next academic year.</p>
(vi)	Possession, Consumption, Storage, Carrying of intoxicating or prohibited substances.	<p>Immediate suspension pending inquiry and subsequent action as recommended by the Student Disciplinary Committee subject to the approval of the requisite Council, including applicable enforcement measures. A student, staying outside Gujarat, may be allowed to stay in the hostel, following the incident, for maximum 24 hours.</p>
(vii)	Unauthorized guests in the room.	<p>1<sup>st</sup> time: Community service for 2 hours for continuous seven days or ₹ 1,000 and the show-cause notice.</p> <p>2<sup>nd</sup> time: ₹ 2,500 and suspension from the Halls of Residence for seven working days.</p> <p>3<sup>rd</sup> time: Suspension from the Halls of Residence and participation in academic classes for 15 academic days.</p>
(viii)	Violating rules of staying out at night.	<p>1<sup>st</sup> time: Community service for 2 hours for continuous seven days or ₹ 500 per night and the show-cause notice.</p> <p>2<sup>nd</sup> time: ₹ 2,500 and suspension from the Halls of Residence for seven working days.</p> <p>3<sup>rd</sup> time: Suspension from the Halls of Residence and participation in academic classes for 15 academic days.</p>
(ix)	Change of rooms without permission.	<p>1<sup>st</sup> time: Community service for 2 hours for continuous seven days or ₹ 500 per night and the show cause notice.</p> <p>2<sup>nd</sup> time onwards: As determined by the Hostel Committee.</p>
(x)	Keeping fans or lights on during absence.	<p>Charging of excess electric bills to the occupants of the room concerned.</p>
(xi)	Use of unauthorized electric appliances (such as electric heaters, electric iron, immersion	<p>1<sup>st</sup> time: Community service for 2 hours for continuous three days or ₹ 250 to be paid within seven working days</p> <p>2<sup>nd</sup> time onwards: As determined by the Hostel Committee.</p>

	rod, room heater, electric cooler, etc.).	
(xii)	Indulging in ragging or bullying others, regional parochialism, fighting, gangsterism or any other like activity.	Immediate suspension pending inquiry. Action as recommended by the Student Disciplinary Committee shall be taken subject to the approval of the requisite Council. A student, staying outside Gujarat, may be allowed to stay in the hostel, following the incident, for a maximum of 24 hours.
(xiii)	Damage caused to furniture and fixture.	Deduction of proportionate amount from the student's refundable security deposit. In case, if the wrongdoer is not identified or self-reports, the compensation cost shall be paid by the group of concerned students or all students, as the case may be and decided by the Student Disciplinary Committee in consultation with the Registrar/Director.
(xiv)	Using/Parking private motor vehicles within the University or in the vicinity of the Halls of Residence.	Community services for 2 hours for continuous seven days or Assistant Wardens are authorized to impose a fine of ₹ 250 which has to be paid within seven days. If the delinquent student still fails to pay the fine, then, the case shall be referred to the Student Disciplinary Committee to take any step as the Committee may deem appropriate which includes suspension from the Halls of Residence or any other measures as determined by the Committee.
(xv)	Disobedience or non-cooperation with the teachers, staff, hostel staff, service providers and others designated by the Hostel Administrator or Registrar	Community service for 2 hours for continuous seven days or Warden/s are authorized to impose a fine of ₹ 250 which has to be paid within seven days. If the delinquent student still fails to pay the fine, then, the case shall be referred to the Student Disciplinary Committee which may take any step as it may deem appropriate which includes suspension from the Halls of Residence or any other measures as determined by the Committee.
(xvi)	Taking plates/dishes in the Hostel rooms without permission.	1 <sup>st</sup> time: Community service for 2 hours for continuous three days or fine of ₹ 250. 2 <sup>nd</sup> time: ₹ 1,000 and suspension from the Halls of Residence for three academic days. 3 <sup>rd</sup> time: ₹ 5,000 and suspension from the Halls of Residence and academic classes for seven academic days.
(xvii)	Breach of Dress Code.	1 <sup>st</sup> time: Community service for 2 hours for continuous seven days or ₹ 250 and absence for two academic days. 2 <sup>nd</sup> time: ₹ 1,000 and suspension from the Halls of Residence for three academic days.

		3 <sup>rd</sup> time: ₹ 5,000 and suspension from the Halls of Residence and academic classes for seven academic days.
(xviii)	Use of mobile phones in the Academic Block.	1 <sup>st</sup> time: Community service for 2 hours for continuous seven days or fine of ₹ 1,000. 2 <sup>nd</sup> time: Fine of ₹ 2,500 and confiscation and return of the same at the end of the on-going semester. 3 <sup>rd</sup> time: Fine of ₹ 5,000 and confiscation and return of the same at the end of a full subsequent academic year.
(xix)	Any violation, other than the above, of the Hostel Rules.	Depending upon the gravity/seriousness of the case, Warden/s are authorized to take decision in such cases. However, this shall be subject to the final approval of the Student Disciplinary Committee.

(b) Chewing of tobacco/Gutka and storing and consumption of alcohol, intoxicating or unauthorized substances are prohibited. Depending upon the gravity or frequency of violation, the University shall report the case to the appropriate law and order enforcement authorities of the State for taking actions under applicable laws and regulations (Gujarat Prohibition Act, 1949 and Notification concerning the Prohibition of Storage and Consumption of Gutka 2012). The University reserves the right to make alterations or additions to the Rules from time to time as it may deem appropriate. It shall be open to the Student Disciplinary Committee to take necessary measures touching the conduct of the students or to evolve redressal of grievance mechanisms.

(c) **Community Service:** The Community service may consist of gardening work (watering plants, removing weeds, applying fertilizers, etc.), mess service (serving food, removing plates, cleaning tables, collecting waste, help in washing the dishes), cleaning premises (collection of waste, cleaning of common washrooms, etc.) and such other works as determined by the Faculty Warden. The community work shall be carried out between 1600 to 1900 hours only without any break in any of the required number of days and hours, from the first day following the incident. A certificate of community work mentioning the name of the student, nature of the disciplinary measures, time, days and location; actual nature of service shall be issued by the Assistant Warden which shall also be signed by the Faculty Warden and the student. A copy of the certificate shall be placed in the students' personal record file and Student Information System database. Any non-compliance or non-observance of the Community service norms shall be added into the next alternative reformative measures as mentioned in the above table. The Hostel Administration may notify special instructions from time to time. Any violation of these instructions is tantamount to violation of the University Hostel Regulations.

(d) The admission to the Halls of Residence amounts to voluntary acceptance of these regulations as amended from time to time.

(e) The above regulations are not exhaustive and any conduct which is unbecoming of a student of GNLU will attract appropriate disciplinary action as may be determined by the Student Disciplinary Committee.

- (f) The student can appeal to the Director on the measures imposed by the Student Disciplinary Committee. The decision taken by the Director on the recommendation by the Student Disciplinary Committee and thereafter on the appeal, if any from the student, shall be placed before the subsequent meeting of the requisite Council for its information and ratification as appropriate.

**REGULATION 44**  
**DISCIPLINARY MEASURES FOR PROHIBITED ACTIVITIES AND CONDUCT DURING THE EXAMINATION**

- (a) The following unfair means and/ or malpractice(s) shall attract punitive measures as specified:

No.	Item	Measure
(i)	Any incitement/provocation or abetment of examination boycott or boycott.	Expulsion from the University for one year
(ii)	Smuggling of answer books in or out of the Examination Hall.	Expulsion from the University for one year
(iii)	Possession and use of unfair means, materials and/or gadgets and consulting notes, books or other material and consulting a person while outside the examination hall for authorized reasons.	Cancellation and prohibition from participation, as applicable, of all the end-term examination of the relevant semester of the candidate
(iv)	Adopting unfair means, such as possession of materials like anything written on any part of the question paper, or on clothing, or on any part of the body or carrying any object or gadget such as a compass box, a scale, tissue paper or handkerchief, etc. with depictions on it which could be used for committing a malpractice.	Cancellation of the end-term examination of that particular subject of the candidate
(v)	Misbehaviour, threats or use of abusive language against examination staff.	Expulsion from University for one year
(vi)	Destruction or attempted destruction of material being used for malpractice or refusal to hand over such material to the supervising staff.	Cancellation of all the end-term examination of the relevant semester of the candidate
(vii)	Talking to fellow examinee in the examination hall or unauthorized change of seat.	Cancellation of the end-term examination of that particular subject of the candidate
(viii)	Using obscene or abusive language in the answer book and/or Impersonation.	Expulsion from the University
(ix)	Writing of any distinctive marks (name, swastika, opening prayer, proverbs, name/s of god/s etc., highlighting) on the answer script.	Cancellation of the end-term examination of that particular subject of the candidate
(x)	Submission of fake documents/wrong information for official records.	Expulsion from the University

- (a) Electronic gadget of any kind is strictly prohibited during examination hours except, ordinary calculator.
- (b) In an open book examination only that material which is approved by the Chief Examiner and provided by the examination department shall be used.
- (c) Any disciplinary measure(s), once imposed shall be communicated in writing to the student, parents and/or guardians of the candidate and the Committee for Recruitment Affairs. A copy of all correspondence from the University to student shall be placed in the personal file of the student and the records shall be updated accordingly.
- (d) A Student who is subjected to the above measures shall be considered ineligible and prohibited from representing the University in any co-curricular and extracurricular activities in the following one year at least.
- (e) A Student who is subjected to any of the above measures shall be considered ineligible and prohibited from consideration of recruitment and internship through the University, any medal, award and financial aid from the University.
- (f) Notwithstanding the above measures, the Executive Council on the report of the Examination Committee may consider imposition of any other measures as it may deem appropriate.

**REGULATION 45**  
**COOPERATION WITH TEACHERS, EMPLOYEES, SERVICE PROVIDERS AND VISITORS**

- (a) The students shall comply with the official instructions given by the teacher and other officials while in University campus.
- (b) All the students shall ensure that they, their parent(s)/guardian(s) do not resort to unlawful practices or unauthorized ways to influence the teacher(s) and official(s) of the University.
- (c) Indiscipline and misconduct in classes or impolite behaviour with teacher(s), official(s), visitor(s) and service provider(s) is strictly prohibited. Student(s) are expected to behave with one another and with teacher(s), official(s), service provider(s), visitor(s) in a decent and respectful manner. Disrupting the classes by any means may lead to disciplinary action.
- (d) All the matters, issues and difficulties pertaining to their academics or stay at hostels shall be resolved in the office hours at the University itself and no student is permitted to visit the residences/other places to meet the teacher or official for any reason whatsoever except with prior permission and before the end of the reasonable hours of the day.
- (e) The students shall not involve themselves in regional parochialism, gangsterism, ragging or bullying others.
- (f) The students shall treat every-one with human dignity and tolerance.
- (g) The students shall express themselves in a polite and dignified manner towards staff, service provider(s), visitor(s) and other student(s).



- (h) The University shall observe zero tolerance and undertake necessary measures to deter and/or prevent, control and resolve unfair means of any kind resorted by student(s).
- (i) Words or deeds spoken, communicated in whichever forum or form contribute to the building or maintenance of the reputation of the teachers, officials, service providers and the University as a whole. Student(s) shall respect moral and ethical necessity for ensuring the code of conduct in the larger interests of their fellow student(s), alumni, future University student(s) and those who are directly or indirectly associated with the preservation and promotion of the University reputation at large.

**REGULATION 46**  
**PENALTIES**

In the event of any breach of the Code of Conduct prescribed above, or on receipt of a report regarding the misconduct of the student at the University examination or intimidation of any student or employee of the University, the Director may take any of the following measures and shall inform the subsequent meeting of the relevant statutory bodies for its information and ratification as appropriate;

- (a) Debarring such student from the University examination either permanently or for a specified period;
- (b) Restraining him from taking admission in any University Department;
- (c) Restraining him from taking admission to the convocation for the purpose of conferring degree;
- (d) Cancelling the result of such student, if he is a candidate at any examination conducted by the University;
- (e) Cancelling or withdrawing University Scholarship, if any, held by him;
- (f) Cancelling award prize and/or medal, if any, awarded to him;
- (g) Rusticating him from the University.
- (h) Not allowing him to stay in the hostel permanently or for a specified period.

The University shall ensure that each case of non-compliance or violation of these regulations meets the principle of natural justice. The decision of the concerned Committees under the provisions of the Regulations shall be furnished before the Executive Council for the decision on the disciplinary measure against the erring student.

**PART – VI: SOCIAL, CULTURAL, SPORTS AND OTHER EXTRA-CURRICULAR PROGRAMMES AND ACTIVITIES**

**REGULATION 47**  
**SPORTS PROGRAMMES AND ACTIVITIES**

The University shall constitute a Sports Committee consisting of the Director, Registrar, Head of the Academic Department, Campus Administrator, Chief Warden, Physical Instructor, minimum two teachers, one representative of young men and women students from each of the Under-Graduate and Post-Graduate batches to develop health, personality development, fair play, social interaction, stress relief, sense of discipline, team spirit and leadership qualities through

participation, organization of sports programs and activities, coaching camps and activities. The Committee shall have tenure of two academic years and the Committee shall select a member who shall work as the Convener and Secretary of the Committee.

**REGULATION 48**  
**SPORTS AND GYMNASTIC PROGRAMMES, ACTIVITIES AND**  
**FACILITIES**

The Sports Committee may draw the sports calendar of the University and be responsible to organize the events according to the calendar. It shall also propose planned expenditures in the regular budget of the University. The Committee shall prepare rules and guidelines for participation by students, teachers and officials in various sports activities. The University may provide facilities, including indoor and outdoor games, equipment, sports items. The University may provide adequate gymnastic facilities, equipment and coaching assistance separately for young men and women students. The Sports Committee shall be responsible for the overall planning, execution, management, reporting of the sports and gymnastic infrastructure, facilities, equipment, coaching support and any other ancillary matters related to promote the sporting culture among the students.

**REGULATION 49**  
**STUDENT'S CULTURAL, SOCIAL AND EXTRA-CURRICULAR**  
**PROGRAMS AND ACTIVITIES**

The University shall constitute a Students Cultural and Social Activities Committee consisting of the Director, Registrar, Head of the Academic Department, Campus Administrator, Chief Warden, minimum two teachers, one representative of young men and women students from each of the Under-Graduate and Post-Graduate batches to contribute to promote the multicultural festivals and activities and to promote cultural and social integration among students and the University officials and local communities. The Committee shall have tenure of two years and the Committee shall select a member who shall work as the Convener and Secretary of the Committee.

**REGULATION 50**  
**CULTURAL AND SOCIAL PROGRAMMES, HOBBIES, ACTIVITIES,**  
**FACILITIES AND FUNDING**

(a) The Committee shall draw the cultural activities calendar of the University and be responsible to organize the events according to the calendar. It shall also propose planned expenditures in the regular budget of the University. The Committee shall prepare rules and guidelines for participation by students, teachers and officials in various sports activities. The University shall provide means and methods to promote creative hobbies of students. The University shall provide facilities, including furniture, music instruments and such other items as required to facilitate the aim of the cultural events. The Cultural and Social Programs Committee shall be responsible for the overall planning, execution, management, reporting of the cultural and

social activities and programs and any other ancillary matters related to promote the social and cultural integration atmosphere.

- (b) The Director may, in consultation with concerned teaching or non-teaching staff, department and committee, decide and execute such measures as to promote and incentivize outstanding curricular and extra-curricular performance for the overall development of young men and women students, on the merit of each individual or collective case and inform such measures to the Academic Council, Finance Committee and the Executive Council, as appropriate on a regular basis. Such measures shall give no rise to any entitlement or precedent under whatever circumstances, however.

## PART – VII: MISCELLANEOUS

<p style="text-align: center;"><b>REGULATION 51</b> <b>OTHER GENERAL DISCIPLINE AND CODE OF CONDUCT</b> <b>MATTERS</b></p>
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- (a) **Use of Information Technology Resources and Services:** The University shall provide students with access to University's computer and network resources. The University prohibits use of its information technology resources and services for illegal or any prohibited activities. The University shall take measures as may be determined by the Student Disciplinary Committee for misuse of the resources. They shall also consult their assigned/ registered email address (for example, vijay04@gnlu.ac.in) which is used by the University for all communications with students.
- (b) **Anonymous and Pseudonymous Communications:** The University shall have right to determine whether electronic communications are anonymous or pseudonymous by the particular context within which the communication occurs, and take measures to prevent and control violations of such regulations. The student shall not fraudulently misrepresent his or her identity in any context.
- (c) **Anonymous and Pseudonymous Communications Damaging the Reputation of the University and Personal and Professional Integrity of Employees:** Student shall refrain from undertaking any activity which may damage the reputation of the University or damage personal and professional integrity of teachers, officials, fellow students and service providers. The University shall impose such measures as are necessary for preventing, controlling and undoing the damage brought by a deliberate attempt of the student. Student shall familiarize himself and scrupulously observe provisions of acts enacted by authorized institutions and regulations which are applicable to him. Every officer and employee of the University is deemed to be a public servant within the meaning of section 21 of the Indian Penal Code, hence, all obligations that flow from this section shall be observed by students in letter and spirit.

- (d) **Hostel Matters:** The students shall not lock up their luggage in their rooms in the vacations. Storage facilities, if required, may be provided by the University authorities on request. Student shall provide at least one telephone number and email ID, if available, of either his local guardian or parent/s at which University authorities may contact any of them for administrative/academic purposes.
- (e) **Withholding or withdrawing of degree and removal from the University:** The Executive Council may, on the recommendation of the Director remove the name of any student from the register of the University or withdraw/withhold any degree of such student if he has been convicted by a court of law of any offence which, in the opinion of the Executive Council is a serious offence involving moral turpitude or if he has been guilty of any scandalous conduct.

**REGULATION 52**  
**STUDENTS' GRIEVANCES REDRESS COMMITTEE**

Notwithstanding the above, the Director or his nominee in the larger interest of the peace, good order, safety and security of students, staff and service providers at large may issue directions which shall be fully observed by concerned persons. The Director shall establish a Student Grievances Redressal Committee consisting of Head of Academic Department and one teaching and one non-teaching staff for addressing all types of grievances of students on a regular basis.

**REGULATION 53**  
**PREVENTION AND CONTROL OF THE SEXUAL HARASSMENT MEASURES**

The University shall establish a Committee to prevent, control and take all necessary measures, in accordance with the applicable regulations, rules and norms, against sexual harassment of any student, staff and service providers. The Committee shall consist of the Director as the Chairperson, Registrar, Head of Academic Department, a lady and gentleman hostel warden and one teaching and non-teaching staff.

**PART VIII: REPEAL AND SAVINGS**

**REGULATION 54**  
**REPEAL AND SAVINGS**

- (a) The provisions of the Gujarat National Law University Regulations, 2009 and Examination Rules, 2011, in so far as they relate to the academic, mootings, internship, examination, hostel and other matters of the Gujarat National Law University are repealed.
- (b) Notwithstanding such repeal, any action taken or proceedings pending shall be deemed to have been taken or completed under these regulations.